

NORTH EAST TOWNSHIP SUPERVISORS
MEETING
THURSDAY, FEBRUARY 9, 2017
9:00 AM

Chairman Fredrick Shunk called the meeting to order with the Pledge of Allegiance. Also in attendance were Supervisor August Neff, Attorney Robert Jeffery, and Assistant Secretary Deborah Miller. Supervisor Robert Mazza was absent. Members of the public included Aime Szymanski, Jim Williams, Russ LaFuria, Matt Putman, Fred Luke, and Fritz Holzhausen.

Chairman Shunk asked for public comments or concerns and none were received. A motion from August Neff and the second from Fredrick Shunk approved the minutes of the January 16, 2017 meeting, as presented, and passed by unanimous vote. Assistant Secretary Deborah Miller presented the Treasurer's report for the month of January 2017 and by a motion from August Neff and the second from Fredrick Shunk was accepted, as presented, and passed by unanimous vote. Bills were presented for January 16th through January 31st, 2017 for approval and payment as follows:

General Fund Checks	#16093-16121	\$ 59,809.66
General Fund Debits	#J2540,2544,2545,2550	\$ 1,532.12
Water Fund Checks & Debits	#4615-4630 & J1314,1316	\$ 251,521.81
Sewer Fund Checks	#3683-3693	\$ 108,951.27

Total approved by a motion from August Neff and the second from Fredrick Shunk was \$421,814.86 and passed by unanimous vote.

Correspondence:

A letter was received from Hometown Veterinary Hospital to hold a rabies and distemper clinic on Saturday, April 29, 2017 from 1-3 p.m. August Neff made the motion to approve the rabies clinic with the second from Fredrick Shunk and passed by unanimous vote.

Old Business:

Attorney Robert Jeffery reviewed a Developer's Agreement between Jeffrey Haines, North East Township Water/Sewer Authority, and North East Township. This agreement allows Mr. Haines to build over the existing sewer line with certain provisions in place. There is currently a manhole on the south side of the new construction, and Mr. Haines is to construct a manhole on the northwest side of new construction to be used in the event that pumping would be necessary. All costs incurred with said project will be at Mr. Haines' expense. Attorney Jeffery stated that the Water/Sewer Authority approved the Agreement at their last meeting and is recommending approval by the Supervisors. August Neff made the motion to accept the agreement with the second from Fredrick Shunk and passed by unanimous vote.

New Business:

August Neff asked for a motion to sign Resolution No. 2017-012 authorizing Supervisor Neff to sign on behalf of the Township for the Agility Agreement between North East Township and Pa Dot. Fredrick Shunk made the motion with the second from August Neff and passed by unanimous vote. Matt Putman asked what an Agility Agreement is. August Neff explained that it is basically an exchange of services, i.e. in lieu of the state mowing the Township might do painting for them. It is an agreement that needs to be renewed every three or five years.

The Township has one Huber Tandem 5-8 ton roller and one dump truck bed that is excess equipment. In order for items to be placed on Municibi they need to be deemed excess equipment. Fredrick Shunk made the motion to deem equipment excessive with the second from August Neff and passed by unanimous vote.

North East Borough is required to have a Pre-Treatment Ordinance in place and the Township has to update its Ordinance when the Borough updates theirs. Attorney Jeffery drafted Ordinance No. 2017-001 using the Borough's Ordinance. The Borough is appointed as the agent for the Township. Attorney Jeffery recommends that the Supervisors pass a motion to authorize the Secretary to take necessary steps to advertise a public hearing to consider enactment of the Ordinance. August Neff made the motion to have Secretary carry out necessary steps with the second from Fredrick Shunk and passed by unanimous vote.

Attorney Jeffery went over the West Law Road Sewer Agreement. It is a standard agreement pertaining to the extension of a pressure sewer line from the existing sewer line. The documentation for the extension has been submitted to DEP for approval. Fredrick Shunk made the motion to accept the agreement with the second from August Neff and passed by unanimous vote.

At their last meeting, the North East Township Water/Sewer Authority discussed making it a requirement to hook into a pressure line. They felt they needed more time to come to a decision; therefore, they will meet again in March to see how it should be handled.

The Township's water department is in the process of purchasing a generator. Before such purchase, necessary advertising and documentation will need to be prepared. This purchase will need DCED's approval. Fredrick Shunk made a motion to have the Secretary prepare all necessary documents and advertising with the second from August Neff and passed by unanimous vote. Matt Putman asked if the Township was allowed to bid under state contract. Fredrick Shunk explained that the generator will be purchased through the Co-Star program which is a state contract. Clarification was given that the Township is not bidding the item.

Attorney Jeffery presented two Developer's Agreements between Wire Weld, Inc. and North East Township. Wire Weld, Inc. would like to construct a building on their parcel and it requires a storm water management plan. The Storm Water Management Agreement states that Wire Weld, Inc. must submit plans along with an escrow. A bond in the amount of 110% of costs is required. The storm water management will remain private and their responsibility. The Developer must

submit \$250 to the Township to cover the costs of yearly inspections for ten years. After ten years, the Township is responsible for inspections.

The other agreement is for the installation of a water line. Wire Weld, Inc. will incur all costs and all plans must be approved by the Township. After completion of the water line it will be turned over to the Township to become a municipal line. August Neff made the motion to approve both agreements, as presented, with the second from Fredrick Shunk and passed by unanimous vote.

Zoning Administrator Russ LaFuria presented two sub-division mylars to the Supervisors. One is for Elsie Miller and the other for Fred Luke. Both sub-divisions meet the requirements of the Township. August Neff made the motion to accept both mylars with the second from Fredrick Shunk and passed by unanimous vote.

After announcements a motion to adjourn at 9:25 a.m. was received from Fredrick Shunk. Meeting was adjourned.

Respectfully submitted

Deborah Miller, Assistant Secretary